



Lincoln - Omaha - Council Bluffs
Association of Transportation Engineers

2020 ANNUAL CHAPTER REPORT



Lincoln - Omaha - Council Bluffs
Association of Transportation Engineers

Prepared By:

David Andersen, PE, PTOE

2020 LOCATE Chapter Secretary



Summary

The Lincoln-Omaha-Council Bluffs Association of Transportation Engineers (LOCATE), a local chapter of the Missouri Valley section of ITE (MOVITE), celebrated its 15th and final year as a chapter in 2020. Through the leadership of our president, Shane King, the LOCATE Board navigated the process of elevating LOCATE from a chapter to a section as part of the ONE ITE initiative. Starting in 2021, the LOCATE Chapter will become the Nebraska Section of ITE (NITE) with geographic boundaries including the entire state of Nebraska and the Iowa counties of Harrison, Mills, and Pottawattamie. Throughout this transition, the LOCATE chapter continued its commitment to providing professional development opportunities for public and private sector transportation professionals in the Lincoln-Omaha-Council Bluffs area as well continued support of the DriveSmart program.

The year was a challenging year for any organization to conduct meetings and events due to the COVID-19 pandemic. LOCATE was able to conduct an in-person Board meeting and two in-person general meetings before it became apparent it was no longer safe to meet in-person. LOCATE regretfully cancelled the following events:

- The Annual NEASCE/LOCATE Transportation Conference (co-sponsor)
- The Joint NSPE/LOCATE Meeting

Membership

Chapter membership saw a 12% decrease compared to 2019 but a 66% increase in meeting attendance. Excluding the Annual Meeting, regular attendance hovered around 50 members per meeting. The increase in meeting attendance was likely due to the convenience of attending virtual meetings. The LOCATE chapter began alternating location of the Transportation Student Meet & Greet between UNO and UNL this year to encourage participation of students from both universities. This year the meet & greet was held at UNO and was scheduled in conjunction with our first general meeting of the year in February so we were able to meet in person. As of December 31, 2020, LOCATE had a total of 105 paid members.

Activities

The 2020 Chapter calendar was filled with a variety of technical and social events. LOCATE held six general meetings (including the annual meeting), served as the Local Arrangements Committee for the 2020 Fall MOVITE Meeting, and held a small outdoor member appreciation event. The 15th annual LOCATE/ASCE Nebraska Chapter Transportation conference was scheduled but postponed and later cancelled due to the pandemic. Chapter activities and notification of members was done electronically through email as well as the Chapter's website. Meeting agendas for each of the meetings are available in the **Appendix**. Each of the events is described below, followed by a summary of the meetings in **Table 1**.

- February 2020:** The first general meeting of the year was in Omaha on February 5, 2020 at the Peter Kiewit Institute on the University of Nebraska Omaha campus. The meeting featured Bryan Guy from the City of Omaha (**Figure 1**), who gave a presentation on the Omaha Traffic Signal Master Plan. The presentation covered the various challenges and processes involved in the program. (49 attendees – 43 members and 6 students)



Figure 1 – Bryan Guy presenting at the February general meeting

This meeting followed the ninth annual Transportation Meet & Greet. LOCATE worked with the UNO and UNL Transportation Departments to introduce students to professionals from 13 companies and agencies to discuss career opportunities, with 17 students attending. Proceeds from the event went towards the Dr. McCoy scholarship fund.

- March 2020:** The second general meeting was held in Council Bluffs on March 4, 2020 at the River’s Edge Papillion. Brandon Garrett from the City of Council Bluffs (**Figure 2**) presented on the First Avenue Corridor Bike / Trail / Transit Operations Study. The FIRST AVE Project is an opportunity to connect downtown Council Bluffs to downtown Omaha via a former railroad corridor. (27 members in attendance)

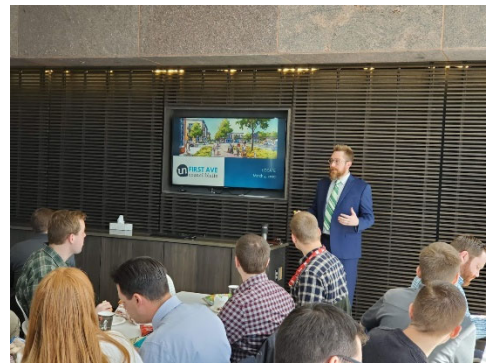


Figure 2 – Brandon Garrett presenting at the March general meeting

- May 2020:** The 15th annual LOCATE/ASCE Nebraska Chapter Transportation conference was scheduled to be held on May 29, 2020 at the Walter Scott Conference Center on the University of Nebraska-Omaha campus. However, with the pandemic beginning just two months prior (**Figure 3**) there was not enough time or experience with virtual meetings to convert the meeting to a virtual one.

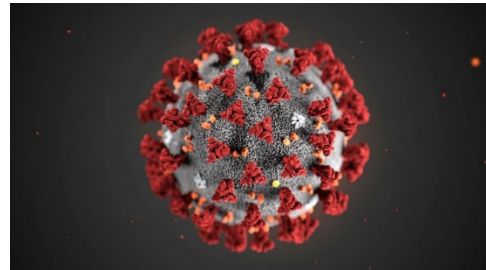


Figure 3 – LOCATE/ASCE conference cancelled due to COVID-19

- June 2020:** In June we decided to embark on virtual general meetings. Our first virtual general meeting was held on June 17, 2020. Alan Swanson from NDOT, Austin Yates from Iowa DOT, Mark Lutjeharms from the City of Lincoln, and Jeff Riesselman from the City of Omaha (**Figure 4**) presented on the Traffic Impacts of COVID-19. They discussed the sharp drop in traffic volumes, slight rebound in volumes, and the shift in traffic patterns each agency has seen within their jurisdiction. (63 members in attendance)

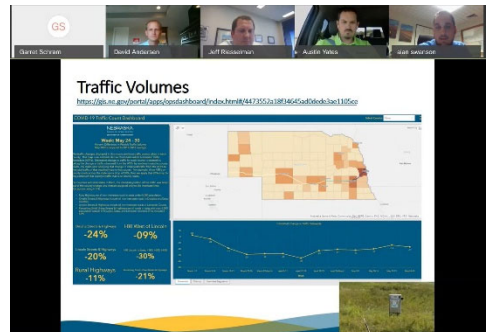


Figure 4 – June general meeting held virtually

- July 2020:** The LOCATE Board cautiously hosted the sixth annual mini-golf member appreciation event at Boulder Creek in Omaha on July 28, 2020 (**Figure 5**). No food was served this year and the entire event was held outside except for selecting putters and balls. Masks were worn while members briefly congregated before and after the two rounds of mini-golf. (8 members in attendance)



Figure 5 – LOCATE members keeping their distance at the July member appreciation event

- August 2020:** The August general meeting was held virtually on August 26, 2020. Austin Yates from the Iowa DOT (**Figure 6**) presented the Iowa DOT and the 2019 Floods: Response, Recovery, and Resiliency. The presentation covered challenges during the rebuilding process, strategies to minimize lengthy detour routes, and improvements to the highways. (47 members in attendance)



Figure 6 – Austin Yates presenting at the August general meeting

- September 2020:** LOCATE hosted the last MOVITE Section meeting ever on September 24th, 2020. The Fall MOVITE meeting was planned to be held in Lincoln, NE, but instead was held Virtually and hosted from Lincoln (**Figure 7**). The half day event featured speakers from around the MOVITE Section discussing topics including COVID Impacts on Transportation, Downtown Traffic Signal Timing, Vision Zero, and more. (150+ MOVITE members in attendance)



Figure 7 – The last MOVITE Section Meeting ever was held Virtually

- October 2020:** The October general meeting was held virtually on October 28, 2020. Mark Meisinger from Felsburg Holt & Ullevig spoke about the Bellevue Bridge Alternatives Study (**Figure 8**). The presentation discussed the structural integrity of the bridge, funding challenges, 2019 flood impacts, and the illustrated need for bridge replacement by 2040. (48 members in attendance)

Alternative	Estimated Cost of Construction	Total Costs*	Benefits	Net Benefits	Benefit-Cost Ratio
1. Do Nothing	\$0.0M	\$10.8M	20	(\$10.8M)	0.00
2. Construct to Be Used (Old Pier)	\$4.7M	\$7.5M	\$2.8M	(\$4.7M)	0.29
3. New Bridge, Current Cost to RP	\$68.7M**	\$75.7M	\$75.5M	\$19.8M	1.01
4. New Bridge, Delayed Cost	\$70.6M***	\$74.7M	\$75.5M	\$14.9M	2.00

*Net benefits are calculated as the difference between the benefits and the total costs. The net benefits are calculated as the difference between the benefits and the total costs. The net benefits are calculated as the difference between the benefits and the total costs.

**Includes estimated \$4.7M to cover the existing bridge for the replacement facility.

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Figure 8 – Mark Meisinger presenting at the October general meeting

- December 2020:** The final event for LOCATE 2020 ever was the annual meeting held virtually on December 15, 2020. The meeting included the end-of-year business meeting, a speaker, the original LOCATE Board, a look ahead to the Nebraska Section of ITE (NITE), and some games. The LOCATE board provided an annual recap and revealed the NITE logo and website, nebraskaiter.org. The new board member, Brooke Barrett, was announced and Shane King was honored as the departing chapter President. The speaker was supposed to be NDOT's Deputy Director of Operations, Moe Jamshidi, who was serving as the Acting Director of NDOT at the time, but he was not able to attend. However, Mike Owen of NDOT, presented a 2020 year in review and 2021 preview for the NDOT (**Figure 9**). The original LOCATE Board from 2005 said a few words and shared fun facts such as the first account deposit on January 31, 2006 was \$390 and we ended 2006 with a balance of \$1,381.39. The meeting also featured a few rounds of the Name/Place/Animal/Thing game and prizes for participants. (79 members in attendance).



Figure 9 – Mike Owen presenting at the annual meeting

Table 1. 2020 LOCATE Event Summary

Date	Event	Location	Speaker	Topic	Attendance
2/5	February General Meeting/Student Meet & Greet	Peter Kiewit Institute (UNO Campus) – Omaha, NE	Bryan Guy, City of Omaha	Omaha Traffic Signal Master Plan	43 (6)*
3/4	March General Meeting	River's Edge Papillion – Council Bluffs, IA	Brandon Garrett, City of Council Bluffs	FIRST AVE Project	27
5/29	LOCATE/ASCE Joint Conference	Scott Conference Center – Omaha, NE	Various	Various	Cancelled
6/17	June General Meeting	Virtual	Alan Swanson Austin Yates Mark Lutjeharms Jeff Riesselman	Traffic Impacts of COVID-19: NDOT, Iowa DOT, Lincoln, Omaha	63
7/28	Mini-Golf Social Event	Boulder Creek – Omaha, NE	-	-	8
9/24	MOVITE Fall Meeting	Virtual	Various	Various	150+
8/26	August General Meeting	Virtual	Austin Yates, Iowa DOT	Iowa DOT and the 2019 Floods: Response, Recovery, and Resiliency	47
10/28	October General Meeting	Virtual	Mark Meisinger, Felsburg Holt & Ullevig	Bellevue Bridge Alternatives Study	48
12/15	Annual Meeting	Virtual	Mike Owen, NDOT	NDOT Update	79

*Additional student attendees to the general meeting shown in parentheses

DriveSmart

This project was initiated in 2008 after the MOVITE president challenged local chapters to find ways to “make a difference” in their communities. In response, LOCATE developed an outreach program to educate local area high school students regarding safe choices when driving. The goal of the program is to discuss safe driving choices with teens that are either beginning to drive or have just begun driving. By introducing these topics to drivers at a young age, we hope to help them form good driving habits and raise their awareness regarding the various consequences associated with poor choices behind the wheel.



At the end of 2015, this program became independent of the LOCATE organization. However, it is still primarily staffed and run by LOCATE members and receives sponsorship through LOCATE. The program is run and maintained by Brian Johnson and Jake Weiss. Brian organizes presentations and volunteers within Lincoln and Jake takes care of Omaha area presentations. Together, they scheduled presentations that reached 920 students in person in 2020 before the pandemic caused the shutdown of in-person events. Cumulatively since its inception, the DriveSmart Presentation has reached over 26,636 students.

Additionally, the Nebraska Department of Transportation (NDOT) compiled and released a video in July 2020 of the DriveSmart presentation to be available to schools during the in-person restrictions. Several schools used the video for the fall semester of 2020 reaching approximately 780 students in Lincoln. However, these numbers were not included in the cumulative totals provide for number of students reached.

Board Activities

The Board of Director’s met seven times in 2020 to coordinate a variety of things from Chapter activities to the NITE Section transition. Board meetings were carried out in person, via conference call, and via virtual meeting depending on availability and need. Meeting agendas and minutes for each of the meetings are available in the **Appendix**. A summary of the meetings is shown in **Table 2**.

Table 2. 2020 LOCATE Board Event Summary

Date	Event	Location
January 9, 2020	Kick-off Meeting	Addy’s Sports Bar & Grill
February 5, 2020	MOVITE Transition Call	Conference Call
February 11, 2020	Board Meeting	Conference Call
April 6, 2020	Board Meeting	Virtual Meeting
October 7, 2020	Board Meeting	Virtual Meeting
October 26, 2020	Virtual Meeting Prep and Board Meeting	Virtual Meeting
December 7, 2020	Board Meeting	Virtual Meeting

Leadership Transitions

As part of the transition to a section, we held our first election for Section Representative. The Section Representative will serve a two-year term on the MOVITE District Board. Section Representative terms will be staggered across the District, so half of the new Section Representatives will serve a single year term. The first NSITE Representative will serve a full two-year term. The election for our 2021-2022 Section Representative was held in August of 2020. Two candidates vied for the position of Section Representative: Adam Denney and Kara Kosiski. The candidate bios are included in the **Appendix**. As with previous elections, this process was administered through the election website, OpaVote. Private, electronic ballots were sent out to the membership and all voting was kept confidential. The cost to use the OpaVote voting system was \$10 for this election. Voter turnout was strong, with 60 returned ballots.

The election for our 2021 Treasurer was held in late November of 2020. Three candidates vied for the position: Brooke Barrett, Kevin Brown, and David McClintock. The candidate bios are included in the **Appendix**. This process was also administered through the election website, OpaVote. Private, electronic ballots were sent out to the membership and all voting was kept confidential. The cost to use the OpaVote voting system was \$10 for this election. Voter turnout was strong, with 58 returned ballots. The results of the 2021 elections are shown below and can be found in the **Appendix**:

Section Board

President	Garret Menard
Vice President	David Andersen
Secretary	Garret Schram
Treasurer	Brooke Barrett <i>(New Board Member)</i>
Section Representative	Adam Denney <i>(New Board Member)</i>
Past President	Shane King

Committees

Education	Dr. Larry Rilett
DriveSmart – Omaha	Jake Weiss
DriveSmart – Lincoln	Brian Johnson
Website	Kara Kosiski

Section Transition

The LOCATE Board met several times through 2020 to finalize plans for the transition to a section. In February, the Board reached out to chapter members to solicit input for the new section name. We had two guidelines for the name, but no requirements. The guidelines were: the name encompasses “ITE” and the name has ties to our geographic area. We received over 20 submissions. The Board reviewed the names and selected the Nebraska Section of ITE (NITE) as our name going forward. From then on, even before we revealed the name to the chapter, every email to the chapter included the word “nite” in it somewhere.

The Board finalized the Section Bylaws in April and started pursuing a new website domain as well as a new logo. We paid GoDaddy.com \$69.99 to pursue the domain nite.org, but the seller was not responding to our offer and we were advised they would likely want something in the mid-four figures

range or higher, which we were not willing to pay. We settled on nebraskaite.org for a cost of \$20. The total cost relating to the new website domain was \$89.99.

The graphics department of Felsburg Holt & Ullevig volunteered to help design the new logo. At the direction of the Board, a new NITE logo (**Figure 9**) and DriveSmart logo (**Figure 10**) were developed. As with the section name, once the NITE logo was finalized it was hidden in each email behind the LOCATE logo (**Figure 11**) for the rest of the year both before and after it was officially revealed to membership.

Finally, between October and December, the Board began working through the financial details such as obtaining a new EIN, updating the checking account, and reviewing the PayPal account.

Finances

In 2020 LOCATE again carried a budget surplus, which has allowed the organization to continue its contributions to the following expenditures:

- Sponsorship of DriveSmart
- Contributions to the McCoy Scholarship Fund
- Free lunches for students attending general meetings
- Member Appreciation event
- Expenses related to the LOCATE website
- Miscellaneous meeting expenses

Annual dues and lunch costs charged to the members primarily covered the expenses related to general meetings and other operations of the Chapter, such as providing free meeting attendance (including meals) for students. 2020 member dues were \$15. Income from MOVITE was used to fund the other expenditures. The board again contributed to the existing Pat McCoy Scholarship fund. At the end of 2020, the Chapter's account balance was \$10,466.96. The Board planned to reduce the account balance in 2020 by continuing to partially subsidize lunch fees at general meeting and host social events similar to the coffee socials held in 2019. However, the balance increased due to the pandemic limiting the ability for us to meet in person and therefore reducing our expenditures. The final 2020 Treasurer's Report, listing total expenses, revenues, and reserves, is included in the **Appendix**.

With the 2020 financial information, anticipated future expenses and income were estimated to develop a NITE Section budget for 2021. The 2021 budget will be approved by the Board of Direction in early 2021 and is included in the **Appendix**.



Figure 9 – NITE Logo



Figure 10 – New DriveSmart Logo



Figure 11 – NITE Logo behind LOCATE Logo

Appendix: 2020 Annual Chapter Report

Contents include:

- General Meeting Agendas
- Summary of DriveSmart
- Board Meeting Agendas & Minutes
- Election Results
- 2020 Actual Income & Expenses
- 2021 Budget

General Meeting Agendas

LOCATE General Meeting February 5, 2020 12:00 pm – 1:30 pm

Peter Kiewit Institute Building on UNO Campus
1110 S. 67th Street, Omaha, NE

- » **PRESIDENT**
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1. Lunch (Qdoba)
 2. President's Report (Shane King)
 - a. Website (www.locatechapter.org)
 - b. Member dues incentive
 - c. Fall MOVITE in Lincoln
 3. Vice President's Report (Garret Menard)
 - a. March General Meeting – Mar 4
 - b. ITS Heartland – Des Moines, IA – Apr 27-29
 - c. Spring MOVITE – Tulsa, OK – May 6-8
 - d. NEASCE / LOCATE Meeting – Omaha, NE – May 29
 - e. Fall MOVITE – Lincoln, NE – Sept 23-25
 4. Secretary's Report (Shane)
 - a. 2019 Annual Report
 5. Treasurer's Report (Garret Schram)
 - a. Account balance
 - b. Member dues collected
 - c. 2019 Financial Audit
 6. Affiliate Director's Report (Austin Yates)
 - a. Planning social gathering – TBA

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7. DriveSmart Update (Jake Weiss / Brian Johnson)

- a. Gretna Middle School – February 20
- b. Millard West – March 13
- c. Lincoln East – March 20
- d. Lincoln Northeast – April 8

8. Nebraska Director's Report – (Mike Forsberg)

- a. ONE ITE
- b. Student Outreach

9. Presentation – Bryan Guy (City of Omaha)

- a. Omaha Traffic Signal Master Plan

LOCATE General Meeting March 4, 2020 12:00 pm – 1:30 pm

River's Edge Pavilion
4250 River's Edge Parkway, Council Bluffs, IA

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1. Lunch (Firehouse)
 2. President's Report (Shane King)
 - a. Member dues incentive
 - b. Fall MOVITE in Lincoln
 - c. Future of name of LOCATE....
 - d. Section Director
 3. Vice President's Report (Garret Menard)
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 - a. Millard West – March 13
 - b. Lincoln East – March 20
 - c. Lincoln High – March 27 / 30
 - d. Lincoln Northeast – April 8
 8. Nebraska Director's Report – (Mike Forsberg)
 - a. Student Outreach
 9. Presentation – Brandon Garrett (City of Council Bluffs)
 - a. First Avenue Corridor Bike / Trail / Transit Operations Study
 10. Member Drawing

LOCATE General Meeting June 17, 2020, 12:00pm WebEx

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1. Lunch – provide your own
 2. President's Report – King
 - a. COVID-19
 - b. ONE ITE
 - i. Completed Section Charter and Bylaws
 - ii. Nebraska Section of ITE (NITE)
 - iii. Website domain purchased
 - iv. Logo / branding work in progress
 - v. Nebraska Section Representative
 3. Vice President's Report – Menard
 - a. July Social Gathering – Boulder Creek – July 29, 2pm
 - b. MOVITE Fall Meeting – Lincoln, NE – Sept 23-25
 - i. Call for Abstracts
 - c. ITS Heartland – Des Moines, IA – Nov 15-17
 4. Secretary's Report – Andersen
 5. Treasurer's Report – Schram
 - a. Account balance
 - b. Member dues collected
 6. Affiliate Director's Report – Yates
 7. Nebraska Director's Report – Forsberg
 8. DriveSmart Update – Johnson / Weiss
 - a. NDOT video
 - i. <https://www.youtube.com/watch?v=Lw1KOZeaHe0&feature=youtu.be>
 9. COVID-19 Traffic Impacts Presentation
 - a. Alan Swanson – NDOT
 - b. Austin Yates – Iowa DOT
 - c. Mark Lutjeharms – City of Lincoln
 - d. Jeff Riesselman – City of Omaha

LOCATE General Meeting August 26, 2020, 12:00pm WebEx

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1. President's Report
 - a. ONE ITE
 - i. Nebraska Section of ITE (NITE)
 - ii. Website domain purchased
 - iii. Logo / branding work in progress
 - iv. Nebraska Section Representative
 2. Vice President's Report
 - a. MOVITE Fall VIRTUAL Meeting – Sept 24
 - i. Registration is Open
 - b. ITS Heartland Webinar Series – October / November
 3. Secretary's Report
 - a. NITE Representative Election Results
 4. Treasurer's Report
 - a. Account balance
 - b. Member dues collected
 5. Iowa DOT and the 2019 Floods: Response, Recovery, and Resiliency (Austin Yates)

AGENDA

2020 MOVITE FALL VIRTUAL MEETING

Thursday, September 24, 2020 8:30AM - 11:30AM

8:30 AM WELCOME

8:45 AM BUSINESS MEETING - PART 1

9:00 AM **BREAKOUT SESSION A**
ITS Master Planning Our Future
Tyler Wiles, HR Green

**Public Engagement Drives
Partnership to Expedite Safety
Project**
Don Cerwick, Burns & McDonnell

Vision Zero
Jay Aber, WSP

BREAKOUT SESSION B
School Zone Standards
Mark Lutjeharms, City of Lincoln

Buck O'Neil Bridge Traffic Modeling
Josh Scott, Missouri DOT
Tim Cope, Burns & McDonnell

Thinking Beyond the 85th Percentile Speed
Jennifer McCoy, Bolton & Menk

9:45 AM BREAK

10:00 AM **BREAKOUT SESSION C**
48th Street Underpass Study
Pat Byrd, JEO

**Planning for Change and the Speed
Bumps Along the Way**
Rob Haaland, Bolton & Menk

**23rd Street Multimodal Corridor
Study**
Jeff McKerrow, Olsson

BREAKOUT SESSION D
Lincoln Downtown Signal Timing
David Andersen, Felsburg Holt & Ullevig

Using Big Data to Augment Traffic Data
Mark Friend, JEO
Tim Adams, Streetlight Data

COVID Impact on Transportation
Jessica Hutton, Burns & McDonnell
Martin Rivarola, Mid-America Regional Council
Paul Plotas, Burns & McDonnell

10:45 AM **BUSINESS MEETING - PART 2**
**Past Presidents Recognition
Awards / Election Results**



LOCATE General Meeting October 28, 2020, 12:00pm WebEx

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1. President's Report
 - a. ONE ITE
 - i. Nebraska Section of ITE (NITE)
 - ii. nebraskaite.org
 - iii. Logo / branding work nearly complete
2. Vice President's Report
 - a. ITS Heartland Webinar Series – October / November
 - b. Annual Meeting and Poll
3. Secretary's Report
 - a. NITE Treasurer Nominations – Deadline 5pm Oct 28
4. Treasurer's Report
 - a. Account balance
 - b. \$17 Dues in 2021
5. Bellevue Bridge Alternatives Study – Mark Meisinger

LOCATE Annual Meeting *THE LAST ONE* December 15, 2020, 12:00pm Webex

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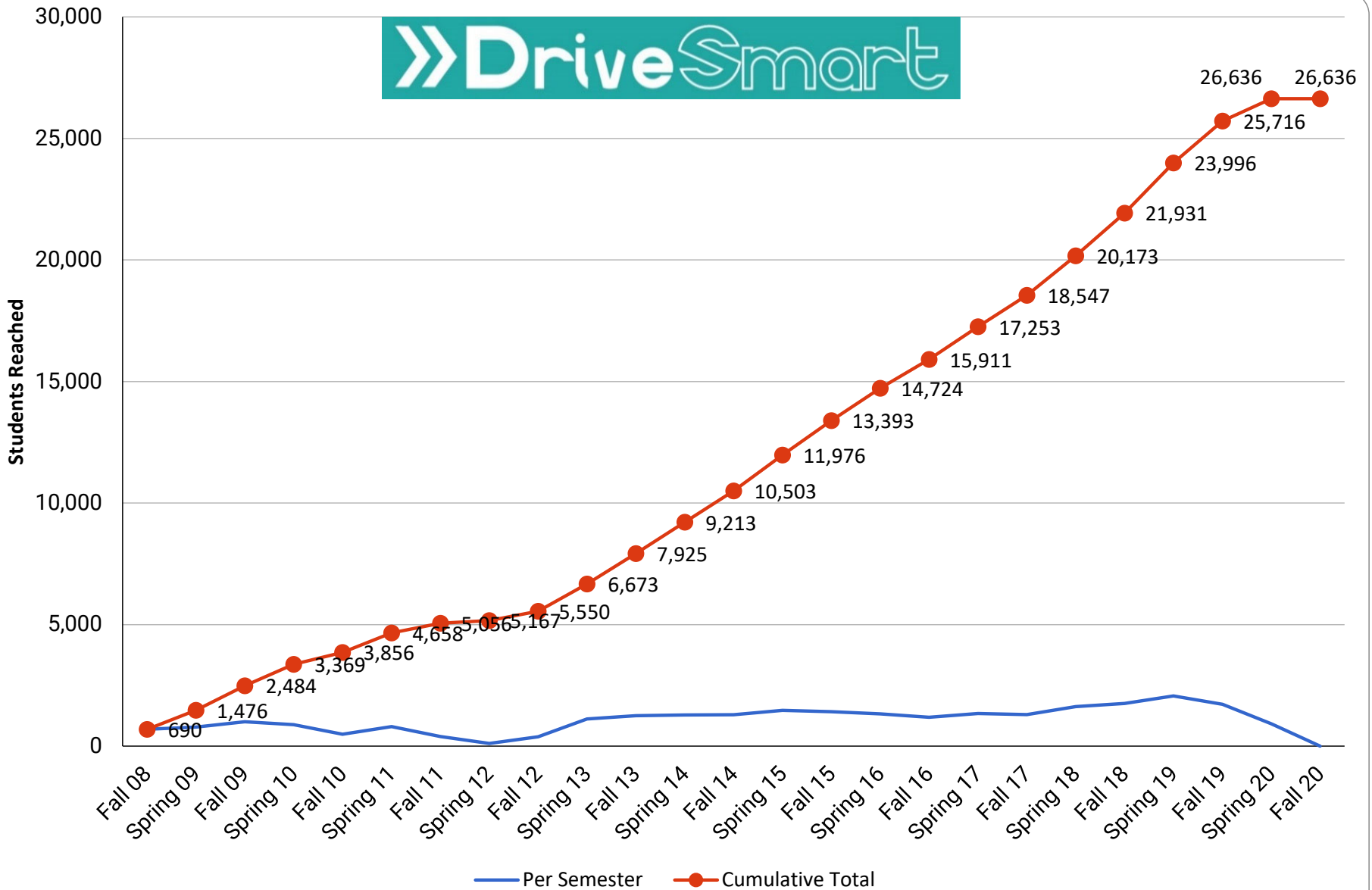
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1. President's Report - King
 - a. Nebraska Section of ITE
 - i. nebraskaite.org
 - ii. Logo reveal
 - iii. Representative – Adam Denney
 - iv. Treasurer - TBA
 - b. MOVITE meeting
2. Vice President's Report - Menard
 - a. 2021 Spring MOVITE Meeting – Bentonville, AR
3. Secretary's Report - Andersen
 - a. Annual Report
4. Treasurer's Report - Schram
 - a. Account balance
 - b. \$17 Dues in 2021
 - c. NITE membership through ITE
5. DriveSmart Report - Menard
 - a. NDOT Safe Driving Video
 - b. 780 Lincoln students
6. NDOT 2020 Review – Mike Owen, PE
7. Looking Back to 2005 – First LOCATE Board
8. Looking Ahead to 2021 – Menard
9. Game / Prizes - Menard
10. Adjourn

Summary of DriveSmart



Board Meeting Agendas & Minutes

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LOCATE BOARD MEETING

January 9, 2020

11:15am – 1:00pm

Addy's – Omaha, NE

Attendees: Ryan Haas, Shane King, Garret Menard, David Andersen, Garret Schram, Austin Yates, Kara Kosiski, Jacob Weiss, Brian Johnson, Dr. Rilett

1. Officers – Duties

- a. Treasurer (Garret Schram) – Member dues, all account transactions
 - i. David will meet with Garret to go over Treasurer duties
- b. Secretary (David Andersen) – Meeting minutes, all communication with members (information / meetings / election)
 - i. Secretary to submit minutes to the board after each general meeting.
 - ii. Do not forget to take pictures of each meeting for the annual report.
- c. Vice President (Garret Menard) – Organize meetings (content / location)
 - i. ASCE/LOCATE joint meeting date has been set for May 29
- d. President (Shane King) – Lead board, maintain schedules and goals
 - i. Goal of maintaining 110-115 paid members
- e. Affiliate Director (Austin Yates) – Advise board, training opportunities, special events
 - i. Coffee event last year went well. Will plan to do another informal coffee or similar event again this year.
- f. Director of Education (Dr. Rilett) – Advise board, promote student involvement
 - i. Looking forward to the meet and greet in Omaha. Increased communication between campuses and LOCATE board will help increase participation at these events. Students liked the event last spring and found the resume feedback helpful.
- g. Web Administrator (Kara Kosiski) – Coordinate website content
 - i. Web domain may need to be updated from locatechapter.org as we graduate from a chapter to a section. Wait to do this until we know for sure we will continue with the “LOCATE” name as our section boundaries will increase.

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2. 2019 Wrap-up

a. Election Results / Process (OpaVote)

- i. Still happy with using OpaVote. Not having the capability to embed a link into our standard email and so requiring a second email is a drawback, but it also allows us the opportunity to filter the vote down to paid members only.
- ii. Make sure to start reaching out for candidates for Treasurer in October

b. 2019 Treasurer Report – Audit at February meeting

- i. We had a goal in 2019 of spending down \$2,700 of our surplus from hosting MOVITE in 2018. We ended the year having spent down \$2,502.29. Of the \$2,502.29 spent down, \$680 was payment to NSPE for the 2018 joint meeting in November (check was deposited in January).

c. 2019 Annual Report – Complete by March

- i. Garret Menard will reach out to other board members for year-end budget report from the Treasurer, DriveSmart numbers, etc.

3. 2020 Outlook

a. Modify US Bank signatory

- i. Remove from account – Ryan Haas **completed**
- ii. Remain on account – Shane King, Garret Menard, David Andersen **completed**
- iii. Add to account – Garret Schram (2020 Treasurer) **completed and debit card ordered**

b. Dues – Incentivize payment within 1st quarter

- i. Ideas?
 1. In the past we have done a drawing at a specified meeting for those who paid by a certain date.
 2. We could create LOCATE polos and give those out for the drawing.

c. OneITE

- i. We may or may not need to change the LOCATE name to reflect the new, larger section boundaries. We could consider keeping “LOCATE” but dropping the acronym behind it to keep the name recognition.

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- 4. Website
 - a. Hold off on updating domain name until we confirm we will be known as the “LOCATE Section” or something else to reflect the new region we will represent.
 - 5. MailChimp
 - a. We are still happy with this service. Garret will meet with David to transition duties and provide login to MailChimp.
 - 6. DriveSmart
 - a. Content
 - i. Updated with new statistics. Multiple versions of the presentation exist, each presenter uses the one they are most comfortable with.
 - b. August kickoff
 - c. Support / Investment
 - i. Need support to get the word out more about the presentations. Will need more volunteers before we can expand to more schools locally.
 - ii. Dr Rilett has an afterschool program taught by UNL students that could help by presenting the DriveSmart materials. Their reach includes middles schools in the Lincoln area and some nearby Indian Reservations.
 - 7. Student Involvement
 - a. Meet & Greet
 - i. Send the flyer to Dr. Rilett so he can post it. UNL students can ride the bus to UNO to participate if they would like to.
 - ii. This was very successful due to being part of a class at UNL. At UNO, it has again been scheduled during a class with the intention of the students attending.
 - iii. Dr. Rilett received positive feedback from the students this past spring. They really appreciated the resume review.
 - b. UNO / UNL class visits
 - i. Mike Forsberg is leading this effort.
 - ii. Austin Yates is teaching a class at UNO now and is willing to help with this effort.

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8. MOVITE

- a. Scholarship - \$200, Form returned to MOVITE Treasurer
 - i. Would be nice to have more communication with MOVITE about this. But we can at least see the winners on the MOVITE website.
- b. Spring Meeting in Tulsa; May 6-8
 - i. Spring meeting is just 7 days after the ITS Heartland Annual Meeting. There was discussion of trying to limit the overlap by either making it a joint meeting or eliminating the Spring MOVITE meeting. ITS Heartland may add Arkansas to its region, which would make the region identical to MOVITE, so a joint meeting might make sense. This would be something we can discuss with others in those organizations as opportunities present themselves.
- c. Fall Meeting in Lincoln; September 23-25
 - i. This will take the place of our September meeting.
 - ii. LOCATE may end up with another financial surplus in 2021 as a result if this meeting being held locally.

9. Meetings

- a. Keep cost \$10-\$15
 - i. Avoid \$15 due to confusion with dues payments.
- b. February 5 – Meet & Greet at PKI
- c. March – General Meeting
- d. April – General Meeting (ITS Heartland April 27-29)
- e. May – ASCE/LOCATE Transportation Conference (MOVITE May 6-8)
- f. June – General Meeting
- g. July – Member Appreciation (Put-Putt / Ax Throwing)
- h. September – MOVITE in Lincoln Sep 23-25)
- i. October – General Meeting
- j. November – Joint NSPE/ LOCATE Meeting (NSPE organizes in 2020)
- k. December 11 – Annual Meeting @ Parker's (Call and reserve)

10. Meeting Topics / Presenters

- a. NDOT Aeronautics - Ann Richart
- b. South Beltway
- c. Lincoln on the Move projects
- d. Speakers outside the Chapter
- e. Dr. Rilett brought up several ideas. One of which was to have students present their research. They recently won an award for their paper on arterial street reliability. Specifically studying the reliability of the 27th Street corridor in Lincoln.

Subject: MOVITE Chapter Transition Informational Call

Location: Conference Call

Start: Wed 2/5/2020 1:00 PM

End: Wed 2/5/2020 3:00 PM

Organizer: Swisher, Andy

MOVITE Chapter Leadership,

The MOVITE Transition Committee will be hosting a conference call to pass along information and answer questions regarding the transition of our chapters to sections. Please forward this meeting invite to others on your leadership team if need be. I wanted to get this meeting invite pushed out to reserve time on everyone's calendars. Please be looking for an update to this invite to include the call-in information.

MOVITE Transition Committee Members – your participation on this call is optional but I wanted to make sure you were aware that it is happening.

More information soon.

Thanks,

Andy Swisher

MOVITE Past-President

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LOCATE Board Meeting February 11, 2020 2:00 pm – 3:00 pm

Conference Call – Minutes in BLUE

Attendees: Shane King, Garret Menard, David Andersen, Garret Schram, Larry Rilett

1. Summary of MOVITE Chapter Transitions Call and Attachments
 - a. PowerPoint
 - b. Instructions for Model Section Charter and Bylaws
 - c. ITE Model Section Charter
 - d. ITE Model Section Bylaws
 - e. LOCATE Bylaws
 - f. Current LOCATE Board has full authority regarding tasks at hand; no membership votes required
2. Section Charter
 - a. Due to Tom Swenson by March 15
 - b. Can only edit what is highlighted in green
 - c. Section Name – Group expressed a desire for two objectives: 1. Identify the Section by geography. 2. Incorporate “ITE”
 - i. Group is leaning towards “Nebraska Council Bluffs ITE” (NCBITE)
 - d. Confirm Section Geography – confirmed by Andy Swisher
3. Section Bylaws
 - a. Due to Tom Swenson by April 15
 - b. Can only edit what is highlighted in yellow
 - c. Secretary-Treasurer – Unanimous decision to separate these two roles
4. Other
 - a. Section Representative will be staggered
 - b. MOVITE will announce which Sections will start with 1- or 2-year Section Representative terms
 - c. Section Representative may need to be elected over the summer
 - d. Around November 1 – get new EIN, investigate bank / tax updates
 - e. In 2021; seek 501(3)C status

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f. Dues distributed to Sections quarterly

Action items – Shane will follow-up with the group regarding the Section name and also send email to Tom Swenson with a few transition questions.

LOCATE Board Meeting April 6, 2020, 2:00pm Online Meeting

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1. ONE ITE Action Items
 - a. Section Name (& Logo)
 - b. Section Charter
 - c. Section Bylaws
2. Section Name
 - a. Nebraska Section of ITE (NITE)
 - b. Website – nite.org?
 - c. Logo – follow ITE guidelines
3. Section Charter - Done
 - a. No action – Swenson to complete
4. Section Bylaws – April 15
 - a. Section 4.1 - Separate Secretary and Treasurer
 - b. Section 4.3 - Section Representative
 - i. 2-year term
 - ii. Complete election by Aug 21
 - c. Section 4.5 – Updated (from ITE)
 - d. Section 5.2.1 – Added (from MOVITE) no challenge to subsequent offices
 - e. Section 7.5 – Robert’s Rules
 - f. Chapter Affiliate Director
 - g. Director of Education
 - h. Administrator
 - i. Committees
 - i. Nominating
 - ii. Tellers
 - iii. Drive Smart?
 - iv. Education?
5. Chapters
6. Online LOCATE meeting
7. Other

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MINUTES:

Attendees: Shane King, Garret Menard, David Andersen, Garret Schram, Austin Yates

- a) Unanimous support of pursuing website “nite.org”
- b) FHU is developing logo options
- c) Group reviewed draft Bylaws (attached) – no changes recommended
- d) To solicit Section Representative nominations in early May
- e) Specific positions of Affiliate Director and Director of Education will not exist
- f) Intend to have Drive Smart and Education committees but not name them formally in Bylaws
- g) NITE will support formation of Chapters but not necessarily take initiative to recruit for them
- h) LOCATE Board will evaluate online options for a June meeting at earliest



A Community of Transportation Professionals

Nebraska{Name of Section} Section Bylaws

ARTICLE I – NAME AND PURPOSE

Section 1.1 - As granted and chartered by the Institute of Transportation Engineers, Inc., hereinafter referred to as “ITE,” the Missouri Valley District, hereinafter referred to as the “District,” the name of this organization shall be {NebraskaName of Section} Section, hereinafter referred to as the “Section”.

Section 1.2 - The mission and purpose of this Section shall be to:

- Support the overall goals and objectives of ITE;
- Support District activities and coordinate with the District in carrying out the Section mission and purpose;
- Financially support and coordinate with Chapters within the Section,
- Foster closer association of ITE members;
- Encourage members to share knowledge;
- Consider local transportation issues;
- Collaborate with other local transportation professionals on matters of common interest;
- Present points of view consistent with established ITE policies; and
- Support and mentor students and student chapters within the Section.

The Section shall be exclusively administered and operated to receive, administer, and expend funds for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986.

Section 1.3 - The Section logo shall be developed by the Section Board, following guidance in the “ITE Logos and Specifications.” The authorized use of the ITE International logo shall be determined by ITE’s Executive Director.

Section 1.4 - This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized for public purposes.

ARTICLE II – MEMBERSHIP

Section 2.1 - Any ITE member who resides within the geographic area designated for the Section in its Charter with ITE, and who is in good standing with ITE, shall be a member of the Section. Throughout these Bylaws, the term “resides” refers to the individual's preferred ITE mailing address, at home, place of business, or educational institution.

Section 2.2 – Any ITE member who does not reside within the Section area may join the Section upon payment of the appropriate dues to ITE.

Section 2.3 – Section members shall be entitled to all the privileges of the Section except that Student Members may not vote or hold elective office in the Section.

Section 2.4 - Any Section member whose ITE membership has been forfeited shall also forfeit membership in the Section. Any Section member who is placed on inactive status by ITE shall also be placed on inactive status by the Section Board. Members will be reinstated to membership in the Section only if reinstated to membership in ITE.

ARTICLE III – DUES AND ASSESSMENTS

Section 3.1 - Annual Section dues shall be established by the Section Board and shall be billed by ITE at the time of billing ITE dues. At least 120 days prior to the beginning of ITE's fiscal year, the Section shall notify ITE Headquarters of the amount established for Section dues for the following fiscal year.

Section 3.2 - The Section Board may not increase annual Section dues by more than 20 percent in any year without a vote of the Section voting membership following the procedures as specified in *Article X - Amendments*.

Section 3.3 - Special assessments proposed by the Section Board may not be applied without a vote of the Section voting membership following the procedures as specified in *Article X - Amendments*.

Section 3.4 – Any member whose dues are more than three months in arrears to ITE shall lose the right to vote. If dues become one year in arrears and their membership is terminated by ITE, by extension their membership to the Section is also terminated. Restoration of membership in the Section is contingent upon the clearing of arrears and reinstatement of membership by ITE.

Section 3.5 - All Honorary and Student Members of ITE shall not be subject to Section dues.

ARTICLE IV– OFFICERS AND BOARD

Section 4.1 - The ~~elective~~ ~~Elective officers~~ ~~Officers~~ of the Section shall be (at a minimum): President, Vice President, ~~and~~ ~~Secretary, and~~ ~~Treasurer~~. Officers shall be elected annually for a term of one year and shall take office January 1. No member shall occupy the same elective office of President, Vice President, ~~or~~ ~~Secretary, or~~ ~~Treasurer~~ for more than two consecutive terms.

Section 4.2 -The voting members of the Section Board shall consist of the Elective Officers of the Section described in *Section 4.1*, the Past President and Section Representative to the District Board. All members of the Section Board must be voting members of the Section. No member shall occupy simultaneously more than one office on the Section Board and no member shall occupy the same elective office for more than two consecutive terms.

Section 4.3 – One (1) Representative(s) from the Section shall serve on the District Board. These Section Representatives must be voting members of their respective Section Boards. Each Section Representative’s term of office shall be for a period of two (2) years.

Section 4.4 – The Section shall elect Section Representatives to serve on the District Board in a manner as described in *Article V – Nomination and Election of Officers*.

Section 4.5 -

In the event of a vacancy occurring in the office of Section President, the unexpired term shall be filled by the Vice President. In the event of a vacancy occurring in any other elective office as per *Section 4.1*, the Section Board, at its discretion, may appoint a Board Member to fill the unexpired term and/or choose to temporarily assign the respective duties of the vacant position among the remaining elected Section Board members, or appoint a member who was previously elected to the Section Board, to the position. If a vacancy occurs in the office of Past President, the Past President whose term has most recently expired and who remains a member of the Section may fill the unexpired term.

In the event of a vacancy in the office of Section Representative, the Section Board shall appoint a member who was previously elected to the Section Board, to serve as Section Representative until the next Section election. However, if the Section fails to do so within 60 days, the District Board shall appoint a qualified member from the Section to serve out the unexpired term.

~~In the event of a vacancy occurring in the office of Section President, the unexpired term shall be filled by the Vice President. In the event of a vacancy occurring in any other elective office as per *Section 4.1*, the Section Board, at its discretion, may appoint a Board member to fill the unexpired term or may choose to temporarily assign the respective duties of the vacant position among the remaining elected Section Board members. If a vacancy occurs in the office of Past President, the Past President whose term has most recently expired and who remains a member of the Section may fill the unexpired term.~~

~~In the event of a vacancy in the office of Section Representative, the Section shall fill the vacancy in the manner prescribed in the Section's bylaws. However, if the Section fails to do so within 60 days, the District Board shall appoint a qualified member from the Section to serve out the unexpired term.~~

Section 4.6 - The Section Board shall report the names and contact information of its officers and the beginning and ending dates of their term of offices to the District Board within 30 days after their election or appointment.

ARTICLE V - NOMINATION AND ELECTION OF OFFICERS

Section 5.1 -- The Section President shall appoint a Nominating Committee chaired by the immediate Past President of the Section.

Formatted: Justified

Section 5.2 – The Nominating Committee shall nominate one or more qualified candidates for each office that is up for election. Written consent to serve in the office if elected, must be received from each person nominated.

~~Section 5.2.1 – The current Vice President, Secretary, and Treasurer shall automatically be nominated for President, Vice President, and Secretary respectively. Unless a candidate does not consent to hold office, the Nominating Committee shall not propose additional candidates for these positions.~~

Section 5.3 - Elections may be held by written ballot or electronically as prescribed in *Article IX - Voting and Voter Eligibility, Section 9.2.*

Section 5.4 - The timeline for the election of Officers and Representatives shall be as follows:

Section 5.4.1 – The date of the end of balloting will be determined by the Section Board in all instances.

Section 5.4.2 - The Nominating Committee shall transmit its list of nominees and their written consent to serve to the Section President who shall immediately transmit it to the Section Board at least seventy-five (75) days prior to the end of balloting.

Section 5.4.3 - At least sixty (60) days before the end of balloting, the Section shall announce to the voting members of the Section a list of the candidates nominated by the Nominating Committee.

Section 5.4.4 - At least thirty (30) days before the end of balloting, the Section shall send to each eligible voter a final ballot or electronic message with instructions for voting.

Section 5.4.5 - The votes shall be tabulated within ten (10) days from the end of balloting. The Section Board shall be informed immediately, followed by notification to the candidates.

Section 5.5 - The candidate receiving the highest number of votes for each office shall be declared elected. In case of a tie vote, refer to *Article IX - Voting and Voter Eligibility, Section 9.6*.

Section 5.6 - Terms of the elective officers, as per *Article IV - Officers and Board, Section 4.1*, and Section Representatives shall begin on January 1 and expire on December 31.

ARTICLE VI - GOVERNMENT

Section 6.1 - The Section President shall preside at meetings of the Section and of the Section Board. In the absence of the President, the Vice President shall preside at meetings and discharge the President's duties.

Section 6.2 - Official transaction of business at any Section Board meeting requires a quorum. A majority of the Section Board shall constitute a quorum. Once a quorum of the Section Board is established, the affirmative vote of a majority of the Section Board voting members in attendance shall be necessary to take any action. In case of a tie vote, the action is not approved.

Section 6.3 - The Section President shall be an ex-officio member of all committees, except the Nominating Committee.

Section 6.4 - The Section President, in concurrence with the Section Board, shall create committees and appoint chairs as may be desirable, with the approval of the Section Board.

Section 6.5 - The Section Board may establish a Section Administrator position. The Administrator shall have a voice at all meetings of the Section Board and should be included in all Board communications but be a non-voting participant of the Board meetings.

Section 6.6 - The membership may, by petition to the Section Board, initiate a vote to determine if a Section officer shall be removed from office. The petition must include at least 20 percent of the eligible voters in the Section. Within 30 days after receipt of the petition by the Section Board, the following question shall be submitted to each voting member in the Section for vote by secret ballot: "Shall (Name) be removed from the office of (Office)?" Should the affirmative be carried by two-thirds majority, and at least 25 percent of the eligible voters cast ballots, the office shall be declared vacant and the vacancy filled in the manner consistent with these Bylaws.

Section 6.7 - The membership may, by petition to the Section Board, initiate a vote to determine if any action of the Section Board shall be rescinded. The petition must include at least 20 percent of the eligible voters in the Section. Within 30 days after receipt of the petition by the Section Board, the petitioned action shall be immediately suspended. The Section Board must either rescind the disputed action or within 30 days the following question: "Should the following action of the Section Board be rescinded?" must be submitted to the Section membership for a vote. Should the positive carry a majority, and at least 25 percent of the eligible voters cast ballots, the Section Board action will be rescinded.

Section 6.8 - The Section Board should establish and maintain a Section Procedures Manual for conducting the business of the Section. Such procedures should be in writing and should be contained in a manner available for viewing by members of the Section. Procedures may be established or modified by a majority vote of Section Board members. Section Procedures may not be in violation of the Bylaws. Once established, they should guide the actions of the Board and the Section as long as they are applicable.

ARTICLE VII - MEETINGS

Section 7.1 - There should be an organizational meeting of the Section Board and its committees to plan the new year's administrative functions of the Section including development of line item budgets, preparation of a calendar of meetings, establishment of committee chairs and discussion of any initiatives or other pertinent matters necessary for the conduct of the Section.

Section 7.2 - Technology such as emails and/or telephone or video conference calls may be employed for transacting business and increasing participation of board members at all Section Board meetings.

Section 7.3 - The Section President may call unanticipated additional meetings of the Section Board, via conference call, as need dictates or upon receipt of a petition signed by the majority of the other members of the Section Board.

Section 7.4 - There shall be a minimum of two meetings of the Section each year, one of which shall be the Annual Business Meeting. The Section Board shall set the date, time and place of regular Section meetings.

Section 7.5 - Robert's Rules of Order shall govern the conduct of Section Board meetings in all cases to which they are applicable and shall not be in conflict with ITE's Constitution, other procedural rules of the Section Board, and these Bylaws.

ARTICLE VIII – SECTIONS AND CHAPTERS

Section 8.1 - The Section Board may issue Charters establishing Chapters within its area upon the written request of voting members residing in a proposed Chapter area. The Charter shall be in a form approved by the International Board of Direction. The Section Board may rescind any Charter in the manner provided in such Charter.

Section 8.2 - The Section shall financially support and coordinate with any Chapters established within its area.

Section 8.3 - The Section shall support and coordinate with any Student Chapters established within its area.

Section 8.4 - If the Charter for a Chapter is under consideration for revocation, the appropriate Chapter leadership must be notified in writing of the contemplated action a minimum of 30 days prior to the Section Board meeting in which the revocation of the Charter will be discussed. Chapter leadership has the right to appear in person before the Section Board to discuss the proposed revocation of the Charter. If a Charter is revoked, the revocation date is at the discretion of the Section Board.

ARTICLE IX – VOTING AND VOTER ELIGIBILITY

Section 9.1 - Any member of ITE in good standing, excluding student members, shall have voting privileges in the Section if they meet the requirements in *Article II-Membership*.

Section 9.2 - Voting for elective positions, increased dues when required, special assessments, amendments to these Bylaws, petitions to amend the Section Charter, and other matters so designated by the Section Board shall be by secret ballot. The exact methods, written or electronic, used to conduct elections including ensuring secrecy and validation of votes shall be as prescribed and approved by the Section Board.

Section 9.3 - The timelines for voting shall be as indicated in *Article V - Nominations and Elections of Officers* and *Article X - Amendments* of these Bylaws.

Section 9.4 - The Section President shall appoint a Tellers Committee.

Section 9.5 - Final ballots returned by eligible voters to the designee of the President or the tabulated electronic results shall be reviewed by the Tellers Committee. The Tellers Committee shall report the results to the Section President.

Section 9.6 – Except as stated elsewhere within these Bylaws, the candidate, resolution, or petition receiving the highest number of votes, through a membership vote, shall be declared elected or approved. In case of a tie vote, the Section Board shall make the final decision. In the case of a tied election, the outgoing Section Board, excluding any Board member who is a candidate for the position subject to a tie vote, shall select one of the candidates. In the case of amendments, increasing dues by more than the maximum specified in *Article III - Dues and Assessments, Section 3.2* or special assessments, the adoption provisions of *Article X - Amendments* shall apply.

ARTICLE X – AMENDMENTS

Section 10.1 - Proposals to amend these Bylaws, increase the dues by more than the maximum specified in *Article III-Dues and Assessments, Section 3.2*, or apply special assessments may be made by resolution of the Section Board or written petition of at least five percent of the voting members of the Section.

Section 10.2 – Bylaws of the Section may be amended after adoption by an affirmative vote of two thirds of the Section Board. Amendments to the Bylaws must be approved by the District after adoption and shall take effect in accordance with the Section Charter. At the Section Board’s discretion, the amendment can instead be put up to the full membership for a vote according to the procedures outlined in *Section 10.3*

Section 10.3 – Any proposal to increase Section dues by more than the maximum specified in *Article III - Dues and Assessments, Section 3.2* or apply special assessments must be submitted to the voting membership and shall be on the agenda of the next succeeding Section Meeting occurring not less than 30 days subsequently. Such proposals may be amended by majority vote of the members present at the meeting in any manner pertinent to the original proposal. The proposal, in form as amended, shall be submitted within 30 days after the meeting to the qualified voters and voted upon not less than 30 nor more than 45 days after the meeting. An affirmative vote of two thirds of all ballots cast by qualified voters shall be necessary for the adoption of such proposals.

Approved by the District Board of the Missouri Valley District of the
Institute of Transportation Engineers

Lonnie J. Burklund
ITE Missouri Valley District President

{Date}

LOCATE Board Meeting October 7, 2020, 9:00am Online Meeting

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1. NITE website
 - a. Nebraskaite.org
 - b. Content Transfer - Kara will get the process started for website transfer. There will be a few items we still owe, such as logo and color scheme, etc.
2. NITE logo
 - a. Nebraska outline
 - b. Description
 - c. Final image
3. NITE Representative – Adam Denney
4. NITE dues
 - a. Proposal for \$17 in 2021
 - i. David moved to increase dues by \$2. Motion seconded by Garret. The ayes have it. No dissent.
5. NITE checking account
 - a. When to transfer
 - b. Account EIN
 - c. Address - Shane and Garret will look into PO Box for NITE accounts.
 - d. Who on account - Consider limiting it to 2 board members on accounts for simplicity moving forward.
6. LOCATE calendar
 - a. Oct 28 – General meeting
 - b. Nov __ - ? - Looking at Nov. 18 to be in the middle of the October and December meeting.
 - c. Dec 11 – Annual meeting (Parker's) - Discussion of December meeting, in person traditional, in person early with take-home box lunch, virtual only.
 - d. Dec __ - Board meeting - Board meeting December 16, 12:00pm to 1:00pm.

- » **PRESIDENT**
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sking@olsson.com
- » **VICE PRESIDENT**
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402-399-1350
garret.menard@hdrinc.com
- » **SECRETARY**
David Andersen
Felsburg, Holt, & Ullevig
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david.anderson@fhueng.com
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- » **IMMEDIATE PAST PRESIDENT**
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- » **WEBSITE ADMINISTRATOR**
Kara Kosiski
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402-970-2315
kkosiski@olsson.com

7. Other

- a. Treasurer election. Send out email to solicit nominations.
- b. Meeting announcement and Treasure nominations in email, meeting Oct. 28. Nominations by Oct. 28.
- c. Include link for WebEx in email (no separate email from Garret).

LOCATE Board Meeting October 26, 2020, 12:00pm Virtual Meeting

1. WebEx Meeting Test
 - a. Familiarize Mark Meisinger with WebEx Platform
2. Annual Meeting Discussion
 - a. Parkers Steakhouse Lunch To Go Option - Parkers Steakhouse idea was to have the meeting in person, but with prepackaged "to go" meals to eat. We would have our meeting before the lunch hour, then leave with takeout food to eat back at the office/home, etc.

However, Parkers said the to go lunch would involve catering and we would lose the room. If we want to have the room for our meeting, we need to have the buffet style lunch. The LOCATE Board was not comfortable with suggesting we bring everyone together to eat a buffet style meal while COVID cases are currently spiking. However, we will still take a poll to see if people are willing to meet in person so we have the information before we finalize our annual meeting plans.

- To Go Lunch = catering, we lose the room
- In Person = buffet option in order to get the party room
- Proceed with poll for information to make the decision

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LOCATE Board Meeting December 7, 2020, 12:00pm Virtual Meeting

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1. NITE logo
 - a. Done
2. NITE website
 - a. nebraskaite.org
 - b. Content transfer - Now that the logo is ready, Shane will work with Kara Kosiski to finalize the content transfer to the new website. We will have her use the 2021 board members as the website will not be live until around the Jan 1, 2021 anyway.
3. NITE Treasurer – Brooke Barrett
4. NITE checking account
 - a. Obtain (EIN) – Garret Menard to take the lead on this.
 - b. Open new account / close old account – Garret Menard, Garret Schram, and Brooke Barrett will open the new NITE checking account. Garret Schram to call in prior to going to the bank to see who all needs to come to the bank and what is required to close the old LOCATE checking account.
 - c. President and Treasurer on account
 - d. Brooke Barrett to open a new PayPal account. Might be best/easiest to wait until new bank account is open.
5. LOCATE calendar
 - a. Dec 15 – Annual Meeting – Mo cannot present, Mike Owens is filling in for him (same presentation content)
 - b. Jan 2021 – Board Meeting – Set January 13th around the noon hour for virtual board meeting.
6. Other
 - a. Dues now paid to ITE
 - i. Board members can see paid member list at ITE.org
 - ii. We will need to compare lists to add new members to our mailing lists and contact lists. We will also need to reach out to members not on the ITE list to inform them of the new process.

Election Results



ADAM DENNEY,
PE, PTOE
Transportation Engineer

EDUCATION

BS, Civil Engineering, University of Nebraska-Omaha, 2010

REGISTRATION

Professional Engineer—Nebraska, Iowa, South Dakota

Professional Traffic Operations Engineering

WORK EXPERIENCE

2006 - Current, Transportation Engineer, FHU, Omaha, NE

AFFILIATIONS

Institute of Transportation Engineers (ITE) – 2013-2018

Lincoln Omaha Council Bluffs Association of Transportation Engineers (LOCATE) – 2006-Current

American Society of Civil Engineers (ASCE) – 2010-Current

ACHIEVEMENTS

2016 ACEC Young Professional of the Year Award

STATEMENT OF QUALIFICATIONS
NEBRASKA ITE REPRESENTATIVE - MOVITE

I have been involved with ITE since I was a student at the University of Nebraska-Omaha. That commitment has continued throughout my professional career, recently serving a four-year term as a Nebraska ITE, formally LOCATE, board member. Since passing the gavel, I have maintained involvement by attending monthly meetings, giving Drive Smart presentations, and promoting transportation engineering at local universities.

I have found my ITE membership to be very worthwhile and have benefited greatly from the professional connections, the shared technical information, and the exposure to the latest projects and industry best practices.

Taking the next leadership step and supporting MOVITE at the regional level as the Nebraska ITE Section Representative would be one way I could continue giving back to the organization and help ensure it will remain a strong resource for transportation engineers in the Missouri Valley region.

I feel well prepared for this role on the MOVITE Board. As LOCATE’s President, I brought energy, fresh perspective, and new ideas to my year of service. In addition, my four years spent as a LOCATE board member helped me develop strong communication skills, familiarity with the organization, and a passion for advocating for the profession. I look forward to continuing to serve ITE at the next level and becoming more knowledgeable of the regional responsibilities of MOVITE.

GOALS:

- Increase interaction between the MOVITE district and sections.
- Create better lines of communication from top (ITE) to bottom (student chapters).
- Continually look for ways to improve benefits of membership.
- Promote Nebraska ITE’s Drive Smart program and look to implement in other sections.

ITE/VOLUNTEER EXPERIENCE:

- LOCATE Board 2015-2018
- LAC for the 2018 MOVITE Spring Meeting in Omaha, NE
- LAC for the 2020 MOVITE Fall Meeting in Lincoln, NE
- Drive Smart Presenter
- Volunteer for a variety of community service organizations

I humbly ask for your vote during this election and thank you in advance for your support. MOVITE is an organization doing great things for the industry and working hard on behalf of transportation engineers. I would be proud to represent Nebraska ITE on the MOVITE board.



THANK YOU,
Adam J. Denney



KARA KOSISKI, PE

for Nebraska ITE Section Representative

STATEMENT OF INTEREST

For the past five years, I have been an active participant of the Lincoln, Omaha, Council-Bluffs Association of Transportation Engineers (LOCATE) and the Missouri Valley section of ITE (MOVITE). Currently, I administer the LOCATE website and have done so for the past four years. I also served on the local arrangements committee for the spring 2018 MOVITE meeting in Omaha, Nebraska. I have the background, knowledge, and organizational skills to help LOCATE transition from a chapter to the new Nebraska section of ITE (NITE).

As a new engineer, ITE gave me the opportunity to network and build relationships with other engineers. In many ways, these connections have been instrumental in shaping the transportation engineer I am today. I recognize this and want to make sure that other students and young engineers have the chance to participate in education and outreach activities as part of NITE. One of my goals as a section representative is to collaborate with other sections' representatives on engagement and development opportunities for students and professionals. The current pandemic has made it clear that we must be creative and think outside the box when it comes to meetings and gatherings, and I am prepared to do just that.

I am honored to be nominated for this position and excited to serve NITE during this historic transition.

Education: B.S. Civil Engineering, University of Nebraska-Lincoln, 2014

Professional Registrations: Professional Engineer: NE, E-17676

Professional Affiliations: Institute of Transportation Engineers (ITE)
American Society of Civil Engineers (ASCE)

Professional Experience: 2014 – Present: Traffic Engineer (Olsson)
2013 – 2014: Traffic Intern (Olsson)

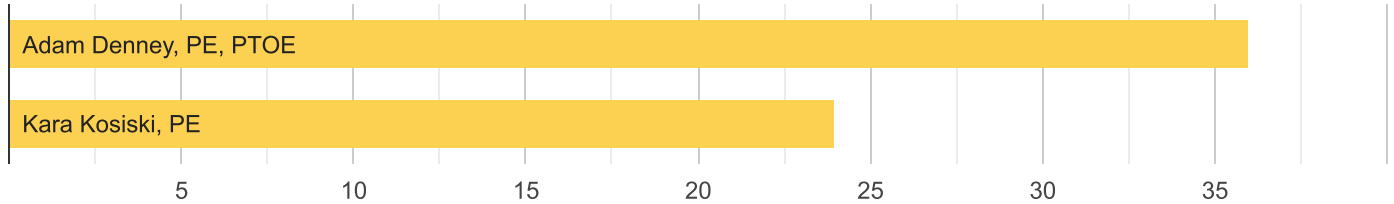
2021-2022 NITE Section Representative Results

This page shows final results for this election. You can also recount the ballots for free using all of the counting methods supported by OpaVote or download the ballots to recount them on your own.

These results will be available until 26 Oct 2020 at 11:38 CDT.

Counting ballots using Plurality/FPTP/SNTV. There are 2 candidates competing for 1 seat. The number of ballots is 60 and there were 60 valid ballots and 0 empty ballots.

The bar charts below show the vote counts for each candidate. Place the mouse over a bar to see the number of votes.



Winners

Winner is Adam Denney, PE, PTOE.

OpaVote is your online voting expert. You can create your own [online election](#).

OpaVote Election Results (<https://www.OpaVote.com/>)

2021-2022 NITE Section Representative

There are 2 candidates competing for 1 seats. The number of voters is 60 and there were 60 valid votes and 0 empty votes.

Counting votes using Plurality/FPTP/SNTV.

Candidate	Count
Adam Denney, PE, PTOE	36
Kara Kosiski, PE	24
Exhausted	0

Winner is Adam Denney, PE, PTOE.

Brooke Barrett, EI

Phone: (402) 689-0967

Email: bbarrett@kirkham.com

Education

Bachelor of Science, Civil Engineering,

South Dakota State University (2015)

Professional Membership

Institute of Transportation Engineers (ITE)

Missouri Valley Section of the Institute of Transportation Engineers
(MOVITE)

Lincoln Omaha Council Bluffs Area – Transportation Engineers
(LOCATE)



Professional Experience

2016 – Present: Engineering Intern III, Kirkham Michael, Omaha, NE

2015 – 2016: Project Engineer, South Dakota Department of Transportation, Watertown, SD

2014 – 2014: Transportation Intern, South Dakota Department of Transportation, Watertown, SD

Statement

I appreciate your consideration to serve as treasurer on the 2021 Nebraska Section of ITE. As a board member I will encourage new and exciting meeting topics, continue the growth of the DriveSmart program, and look for more opportunities to provide outreach for the metro communities.

To ensure our meetings are innovative and thought-provoking, I will research new developments in our profession and ask for meeting topic suggestions from NITE members. I believe community outreach is one of the most important aspects of NITE, and will look for new ways that NITE can give back to the Lincoln, Omaha, and Council Bluffs areas. I will continue to encourage NITE members to volunteer for the DriveSmart program to make our communities safer and look into ways to provide the DriveSmart program virtually. I plan to dedicate my time to ensure the success of NITE and the goals mentioned. Thank you again for your time and consideration.



Kevin Brown, PE

402-926-7104 kevin.brown@hdrinc.com

Professional Experience

2016 – Present: Traffic Engineer, HDR Inc., Omaha, NE

2014 – 2016: Assistant Engineer, Kirkham Michael, Omaha, NE

2013 – 2014: Roadway Intern, Nebraska Department of Roads, Lincoln, NE

EDUCATION

Bachelor of Science, Civil Engineering
University of Nebraska-Lincoln (2014)

REGISTRATIONS

Professional Engineer - Nebraska

PROFESSIONAL MEMBERSHIPS

Institute of Transportation Engineers
(ITE)

Missouri Valley Section of the Institute
of Transportation Engineers (MOVITE)

Lincoln Omaha Council Bluffs Area
Transportation Engineers (LOCATE)

Statement

Thank you for your consideration to serve on the inaugural NITE board. I have been an active member of LOCATE since graduating college and have found it to be a very inviting group that helps us share our passion for transportation engineering. As a member of the board, I would strive to continue that as we welcome new areas and members throughout Nebraska. I also recognize that we will all be hoping to reestablish our routine of regular in-person meetings once it is safe to do so. I would work to find new ways for our members to participate in networking opportunities and restore some of the connections that may have been lost over the last year of social distancing. Finally, I see the Drive Smart program as an important tool to positively impact our children and community. As a member of the board, I would work with our Drive Smart coordinator to reintroduce the program to our area schools when they are ready for outside presenters.

Thank you for your consideration. I hope you have safe and happy holidays!



David McClintock, PE

Contact Information

402-261-0571
djm@iteris.com

Professional Education

Bachelor of Science in Civil Engineering, Minor in Business,
University of Nebraska, Lincoln, 2012

Professional Registrations

Professional Engineer: Nebraska, Iowa, and Illinois



Professional Experience

2012 - Current: Engineer, Iteris, Inc.
2010 - 2012: Internship, Iteris, Inc.

Professional Affiliations

Lincoln-Omaha-Council Bluffs Association of Transportation Engineers (LOCATE)
Missouri Valley Section Institute of Transportation Engineers (MOVITE)
Bentley Nebraska User Group (NeUG)

Purpose Statement

I am honored for the nomination to serve as the inaugural Treasurer for Nebraska Section of the Institute of Transportation Engineers (NITE). NITE (formerly LOCATE) has been instrumental in my professional development and networking; and I look forward to contributing to the tradition of serving members with opportunities in Professional Development, Networking, Volunteering, Student Engagement, and Student Support. Thank you for your consideration of my nomination.

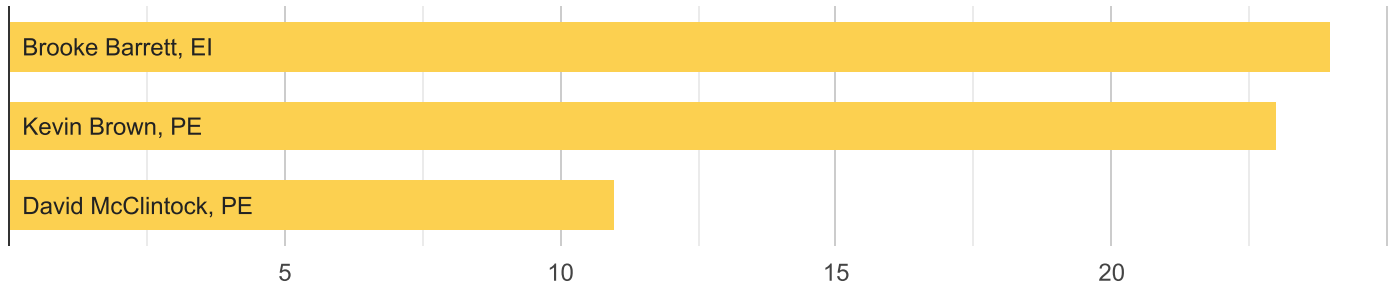
2021 NITE Treasurer Results

This page shows final results for this election. You can also recount the ballots for free using all of the counting methods supported by OpaVote or download the ballots to recount them on your own.

These results will be available until 28 Jan 2021 at 09:26 CST.

Counting ballots using Plurality/FPTP/SNTV. There are 3 candidates competing for 1 seat. The number of ballots is 58 and there were 58 valid ballots and 0 empty ballots.

The bar charts below show the vote counts for each candidate. Place the mouse over a bar to see the number of votes.



Winners

Winner is Brooke Barrett, EI.

OpaVote is your online voting expert. You can create your own [online election](#).

OpaVote Election Results (<https://www.OpaVote.com/>)

2021 NITE Treasurer

There are 3 candidates competing for 1 seats. The number of voters is 58 and there were 58 valid votes and 0 empty votes.

Counting votes using Plurality/FPTP/SNTV.

Candidate	Count
Brooke Barrett, EI	24
Kevin Brown, PE	23
David McClintock, PE	11
Exhausted	0

Winner is Brooke Barrett, EI.

2020 Actual Income & Expenses

2020 LOCATE TREASURER'S REPORT

Date: January 20,2021

2020
To Date

INCOME:

1. Dues (105 paid)	\$1,575.00
2. Meetings	\$5,545.00
3. Corporate Sponsorship	\$3,200.00
4. Events	\$1,260.00
5. Miscellaneous	\$0.00

TOTAL INCOME \$11,580.00

EXPENSES:

1. Supplies	\$2,150.24
2. Meetings	\$2,239.65
3. Events	\$1,331.33
4. Miscellaneous	\$4,565.06

TOTAL EXPENSES \$10,286.28

SUMMARY OF ACCOUNT

Beginning of Year Total Balance	\$9,173.24
Total Income	\$11,580.00
Total Expenses	\$10,286.28
Net Over Period	\$1,293.72
Total Balance *	\$10,466.96

* Includes cash on hand



Treasurer:

Garret Schram



2021 Budget

2021 NITE BUDGET

Date: January 1, 2021

	2020 To Date	2021 Budget
INCOME:		
1. Dues	\$ 1,575.00	\$ 1,650.00
2. Meetings	\$ 5,545.00	\$ 1,200.00
3. Corporate Sponsorship	\$ 3,200.00	\$ 500.00
4. Events	\$ 1,260.00	\$ -
5. Miscellaneous	\$ -	\$ -
TOTAL INCOME	\$11,580.00	\$3,350.00

EXPENSES:

1. Supplies	\$ 2,150.24	\$ 350.00
2. Meetings	\$ 2,239.65	\$ 2,000.00
3. Events	\$ 1,331.33	\$ 750.00
4. Miscellaneous	\$ 4,565.06	\$ 1,500.00
TOTAL EXPENSES	\$10,286.28	\$4,600.00

Note: Meeting lunches will be subsidized and set at \$10 to encourage attendance.
Miscellaneous expenses are set to account for additional giveaways, webinars,
and/or other events to spend down the surplus in the total balance.

Treasurer:



Brooke Barrett



LOCATE

Lincoln - Omaha - Council Bluffs
Association of Transportation Engineers

LOCATE

Lincoln - Omaha - Council Bluffs
Association of Transportation Engineers

2020 LOCATE

www.locatechapter.org

www.nebraskaite.org